



MINUTES OF THE BOARD OF COUNTY COMMISSIONERS

MONDAY, JUNE 16, 2025

LAND USE HEARING

There was no Land Use Hearing for the week of June 16, 2025

TUESDAY, JUNE 17, 2025

ADMINISTRATIVE MATTERS MEETING

The Board of County Commissioners met at 9:00 a.m. with County Manager Lorenda Volker. Chair Stephens presided. Commissioner Shadduck-McNally and Commissioner Kefalas were present. Also present were Sarah Martin and Tom Clayton, Commissioners' Office, and Lindsey Jones, Deputy Clerk.

Chair Stephens opened the meeting with the Pledge of Allegiance.

1. **PUBLIC COMMENT:** Cindy Buckardt, Larimer County 4-H Foundation President, commented on communication she has had with Conor McGrath, The Ranch Director, regarding pre-packaged food policies at The Ranch. Ms. Buckardt asked why the Loveland Chocolate & Cheese Fest is not required to follow the same standards as the Larimer County 4-H Foundation. Ms. Buckardt has requested a list of past 4-H Foundation violations and has not received any documentation. Ms. Buckardt requested that the Loveland Chocolate & Cheese Fest be cancelled and removed from The Ranch in fairness to the Larimer County 4-H Foundation. Ms. Buckardt also requested that the Foundation be allowed to host their June 28, 2025, scholarship reception at The Ranch and to be reinstated to The Ranch facilities.

Terry Heckman addressed the Board on behalf of the Lake Shore Gardens Subdivision regarding road maintenance. Mr. Heckman provided a brief history of road maintenance policies within subdivisions in Larimer County from the Larimer County website. Lake Shore Gardens submitted an application in 1977 that was accepted by the County. Mr. Heckman explained the maintenance responsibilities of both the County and the subdivision as defined in the December 6, 1977, resolution. Mr. Heckman noted that in the past 25 years, Lake Shore Gardens has received little to no road maintenance or snow removal services from the County.

Todd Piccone also commented regarding road maintenance in Lake Shore Gardens. Mr. Piccone explained that the residents of Lake Shore Gardens understand that funding is not always available for road maintenance, but they have tried multiple times to address this issue, and no progress has

been made. Mr. Piccone requested a Larimer County Staff partner to help them navigate the challenges they are facing since the condition of the roads in Lake Shore Gardens is becoming a significant safety hazard that has even resulted in one neighbor's hospitalization after tripping and falling.

Chair Stephens closed public comment.

The Board thanked the residents of Lake Shore Gardens for bringing this matter before the Board. The Board commented on budget constraints that have made road maintenance challenging. The Board noted that the Larimer County Engineering Director and the Community Planning, Infrastructure, and Resources Director both came to the meeting to speak with the members of Lake Shore Gardens regarding their neighborhood. The Board highlighted some of the road maintenance and snow removal that has been performed in Lake Shore Gardens in recent years. The Board mentioned that the formation of a Public Improvement District may be the best way forward for this neighborhood's road maintenance needs.

The Board responded to Ms. Buckardt that there has been communication regarding violations. Larimer County Extension has worked with the 4-H Foundation to schedule a different location for the scholarship ceremony. The Board commended Ms. Buckardt for her persistence in addressing the Board regarding the 4-H Foundation.

2. APPROVAL OF THE MINUTES FOR THE WEEK OF JUNE 9, 2025:

MOTION:

Commissioner Kefalas moved that the Board of County Commissioners approve the minutes for the week of June 9, 2025.

Motion carried 3-0.

3. REVIEW OF THE SCHEDULE FOR THE WEEK OF JUNE 23, 2025: Ms. Martin reviewed the upcoming schedule with the Board. The Board made several additions to the upcoming schedule.

4. CONSENT AGENDA:

AGREEMENTS

- 1. AGREEMENT FOR PERMANENT EASEMENTS FOR COUNTY ROAD 40 DRAINAGE IMPROVEMENTS**
- 2. CONTRACT AMENDMENT #4 BETWEEN THE COLORADO DEPARTMENT OF HUMAN SERVICES OFFICE OF ECONOMIC SECURITY DIVISION AND LARIMER COUNTY**

3. SIGNAL BEHAVIORAL HEALTH NETWORK-SUBSTANCE USE DISORDER SERVICES AGREEMENT
4. CONVEYANCE OF PERMANENT EASEMENT
5. STATE OF COLORADO DEPARTMENT OF HUMAN SERVICES CONTRACT BETWEEN THE COLORADO DEPARTMENT OF HUMAN SERVICES OFFICE ON AGING, ADULT & DISABILITY SERVICES DIVISION OF AGING AND ADULT PROTECTIVE SERVICES AND LARIMER COUNTY OFFICE ON AGING

APPOINTMENTS

1. RECOMMENDED MIDTERM APPOINTMENTS TO THE FAIR BOARD – Tiffany Bending and Ulf Borg
2. RECOMMENDED REAPPOINTMENTS TO THE FLOOD REVIEW BOARD – Christopher Thornton and John Hunt
3. RECOMMENDED REAPPOINTMENT TO THE OFFICE ON AGING ADVISORY COUNCIL – Colleen Meyer
4. RECOMMENDED APPOINTMENTS TO THE OFFICE ON AGING ADVISORY COUNCIL – Deborah Waldo, Craig Linebaugh, Jodi Drisko, and Judi Dekle

LIQUOR LICENSES

1. LIQUOR LICENSE RENEWAL – BLAM LLC DBA THE THIRSTY MOOSE – HOTEL & RESTAURANT W/OPTIONAL PREMISES – RED FEATHER LAKES, COLORADO

MISCELLANEOUS

1. HARMONY LODGING GROUP LLC STIPULATION AS TO TAX YEAR 2023 VALUE
2. REQUEST FOR APPROVAL TO ENTER UPON LANDS
3. DECISION TO END THE SNAP PROCESS AND TECHNOLOGY IMPROVEMENT GRANT

POLICIES

1. GENERATIVE ARTIFICIAL INTELLIGENCE POLICY

MOTION

Commissioner Shadduck-McNally moved that the Board of County Commissioners approve the Consent Agenda for June 17, 2025.

Motion carried 3-0.

5. **COMMISSIONERS' GUESTS:** The Board did not have any guests.

6. **DISCUSSION ITEMS:**

1. **UPDATE THE BOARD OF COUNTY COMMISSIONERS AND COMMUNITY MEMBERS ABOUT UPCOMING RECORDING FEE CHANGES:** Tina Harris, Larimer County Clerk & Recorder, updated the Board and community members on the implementation of HB24-1269 – Modification of Recording Fees. On July 1, 2025, recording departments across Colorado will implement a flat fee recording structure. This change will be the first update to recording fees since 2017 and aligns with a statewide initiative to simplify recording fees. Instead of calculating fees based on the number of pages in a document, the new flat fee for recording will be \$43.00 for most documents regardless of page count. This fee breaks down to a \$40.00 recording fee, plus a \$3.00 surcharge for the Electronic Recording Technology Board. The exceptions to this flat fee will be death certificates, which will now be recorded for a \$1.00 surcharge, and Uniform Commercial Code (UCC) documents, which will remain unchanged.

To prepare for the transition to the new fee structure, recording offices across Colorado, including Larimer County, will stop accepting documents for recording after 2:30 p.m. on Monday, June 30, 2025. Normal operations will resume at 8:00 a.m. on Tuesday, July 1, 2025. The Recording Department will continue to be open for all other services. Notice of these changes will be posted online at larimer.gov/recording.

Clerk Harris noted that she will be back in the next couple of months to provide more information to the public about ranked voting. Clerk Harris and the Elections Department are currently coordinating with the City of Fort Collins to identify ways to educate the public about this change to their ballots.

Clerk Harris also wanted to share that the Colorado County Clerk's Association recently awarded a scholarship to a high school student from Berthoud High School.

The Board asked about the House Bill that was mentioned. The Board also asked about the recording fee calculator on the Clerk & Recorder's website. Clerk Harris responded that the fee calculator allows individuals to calculate recording fees based on the number of pages per document. The fee calculator will be updated when the recording fee changes go into effect. The Board asked about the fee that is collected with recording fees when a property is sold. Clerk Harris answered that State documentary fees of \$0.01 per \$100.00 will still apply for all conveyance documents.

The Board asked where questions from the public can be directed. Questions can be directed to the Recording Department at 970-498-7860. Information will also be available online at larimer.gov/recording.

2. **COLORADO HAS UPDATED ITS TRAFFIC LAWS WITH REGARDS TO CHILD SAFETY SEATS. THE PROPOSED ACTION BRINGS LARIMER COUNTY'S TRAFFIC CODE IN LINE WITH BEST PRACTICES AND THE STATE LAW:** Sergeant Samuel Roth, Larimer County Sheriff's Office, presented this discussion item, requesting that the County-modeled traffic code be modified to come in line with Colorado State law in regard to child passenger safety. The request is to repeal current code section 58-112 and replace it with language in Colorado Revised Statute 42-4-236. The remainder of the traffic code will not change. This change will allow deputies to properly manage child safety seat violations during traffic stops.

The Board asked what the updated standards are for booster seats. Sergeant Roth responded that children under 2 years of age and under 40 pounds must be in a rear-facing car seat in the back seat if the back seat is available. Children 2 years old but under 40 pounds, or 2-4 years old and over 20 pounds must be in a rear- or forward-facing car seat in the back seat if available, continuing past age 4 if the car seat allows. Booster seats, required for children aged 4-9 years of age and over 40 pounds, must also be in the back seat if available, continuing past age 9 if needed. Children 9-18 years of age must wear a properly fitting seatbelt.

A recording of the first reading of the Larimer County Code Ordinance amending the traffic code was played.

The Board commented that a motion will be made at a future meeting regarding the implementation of the ordinance. This is the only meeting where the full ordinance will be read.

The Board asked where the public can find this information, so they understand the law going forward. County Manager Volker responded that this ordinance can be found in the packet for the June 17, 2025, Administrative Matters Meeting at larimer.gov/bocc/commissioners-meetings.

7. **COUNTY MANAGER UPDATE:** County Manager Volker briefly detailed the events of the previous week.

8. **COMMISSIONER ACTIVITY REPORTS:** The Board detailed their attendance at events during the previous week.

9. **LEGAL MATTERS:** None requested.

With there being no further business, the meeting was adjourned at 10:15 a.m.

Kristin Stephens

KRISTIN STEPHENS, CHAIR
BOARD OF COUNTY COMMISSIONERS

TINA HARRIS,
CLERK & RECORDER

ATTEST: *Lindsey Jones*
Lindsey Jones, Deputy Clerk

