



Date: Tuesday, May 16, 2023
Time: 9:00 AM
Location: Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

ADMINISTRATIVE MATTERS AGENDA

Pledge of Allegiance

Public Comment

All who wish to comment must follow the Rules and Procedures for Public Comment as established by the Board of County Commissioners: <https://www.larimer.org/public-comment-rules>

PLEASE NOTE: We are taking public comments via email and phone, in addition to in-person comments. If commenting via email, please send your comment to bcc-admin@larimer.org. **You must register by 4:30pm the Monday before the meeting to participate by phone.** If you wish to be called, please email bcc-admin@larimer.org or call (970) 498-7010 and provide your name, topic for comment and phone number. You will be called at that number when it is your turn.

Approval of Minutes

1. Draft minutes for the week of May 8, 2023

Upcoming Schedule Review

1. Schedule review for the week of May 22, 2023

Consent Agenda

The Consent Agenda consists of items of no perceived controversy and routine administrative actions, such as Abatements, Agreements, Deeds, Final Plats, Liquor Licenses, Resolutions and other matters previously reviewed by the Board of County Commissioners. Staff recommends approval of the Consent Agenda. A Commissioner may request that an item be “pulled” off the agenda and considered separately. Items pulled from the agenda will be considered after the Board takes action on the remainder of the Consent Agenda.

[Please click here for Consent Agenda and related documents](#)

Comments from Commissioners' Guests

Joe Wise - Recognition of service on Larimer County boards and commissions

Discussion Items

Discussion Items enable the Board of County Commissioners to receive information, conduct deliberations and take necessary actions as directing staff or making official decisions. If a hearing to receive testimony from the public is planned for any discussion item, the agenda will list the item as a hearing.

1. **Board of County Commissioners district boundary changes**

Submitted by: Angela Myers, Larimer County Clerk and Recorder

DESCRIPTION: Per the BCC Work Session on May 4, 2023, this discussion item is intended to serve as the public hearing required by 30-10-306(5), C.R.S.

After each federal census of the United States, each commissioner district must be established, revised, or altered to assure that such districts are as nearly equal in population as possible. In no event shall there be more than five percent deviation between the most populous and least populous district in each county.

When this occurs, the Clerk and Recorder may also, under the provisions of Colorado Revised Statutes 1-5-101(7), and subject to the approval of the Board of County Commissioners, alter precinct boundaries to ensure that no precinct is located in more than one county commissioner district.

This discussion item makes public the proposed commissioner district boundaries and conforming precinct boundaries prior to their adoption.

2. Approve Contract adjustment to Bid Pack #1 to incorporate Bid Pack #2 into the Guaranteed Maximum Price contract dated and signed on March 20, 2023 between Larimer County and FCI Constructors, Inc

Submitted by: Jennifer Johnson, Facilities Planning & Real Estate Manager

DESCRIPTION: The Fleet Campus project was funded for \$33.3M in October 2022. This Bid Pack #2 is the remaining portion of the contract for the vertical portion of the project. Bid Pack #1 was only for site and utility work. This adjustment to the contract is the second and final incorporation to the contract. The final cost is within .1% of the budget.

3. Formal Introduction of New Extension Director

Submitted by: Caitlin Lovett (Human & Economic Health Administration)

DESCRIPTION: Laura would like to do a formal introduction to the Board of Commissioner of the new Extension Director, Cary Weiner

County Manager Update

Update to the Board of County Commissioners regarding administrative matters and other items that do not require in-depth discussion or are for informational purposes only.

Commissioner Activity Reports

The Board of County Commissioners represent the County on various committees and task forces and serve as liaisons to the County's boards and commissions. Commissioners report the activities they have been involved in over the past week.

Legal Matters

No decision expected

Executive Session pursuant to C.R.S. 24-6-402(4)(b): Conferences with an attorney for the purpose of receiving legal advance regarding Senate Bill 23-273 concerning the inclusion of agricultural land in urban renewal areas and the City of Loveland's approval of the Centerra South urban renewal plan.

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at bcc-admin@larimer.org, or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.