



Date: Tuesday, May 11, 2021
Time: 9:00 AM
Location: Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

ADMINISTRATIVE MATTERS AGENDA

Pledge of Allegiance

Public Comment

All who wish to comment must follow the [Rules and Procedures for Public Comment](#) as established by the Board of County Commissioners. **PLEASE NOTE:** Due to the COVID-19 pandemic and limited room capacity, we are taking public comments via email and phone, in addition to in-person comments. If commenting via email, please send your comment to bcc-admin@larimer.org. If commenting by phone, you must register in advance. Please email bcc-admin@larimer.org or call (970) 498-7010 and provide your name, topic for comment and phone number. We will call you for your comment.

Approval of Minutes

1. Draft minutes for the week of May 3, 2021

Upcoming Schedule Review

1. Draft schedule for the week of May 17, 2021

Consent Agenda

The Consent Agenda consists of items of no perceived controversy and routine administrative actions, such as Abatements, Agreements, Deeds, Final Plats, Liquor Licenses, Resolutions and other matters previously reviewed by the Board of County Commissioners. Staff recommends approval of the Consent Agenda. A Commissioner may request that an item be “pulled” off the agenda and considered separately. Items pulled from the agenda will be considered after the Board takes action on the remainder of the Consent Agenda.

[Please click here for Consent Agenda and related documents](#)

Comments from Commissioners' Guests

1. Kaycee Headrick, CEO and Leslie Mera-Sanchez, Youth of the Year, Boys & Girls Clubs of Larimer County

Boys & Girls Clubs of Larimer County announced Leslie Mera-Sanchez of the Harmony Village Club as their pick for Senior Youth of the Year. Leslie will next have the opportunity to represent Larimer County at the state level in April, before the organization's southwest regional competition in June and nationals in September. “It's my second home,” Mera-Sanchez said of the Harmony Village Club. “Boys & Girls Club has helped me become the person I am today. It has helped me be courageous and show my resilience wherever I go.”

Discussion Items

1. Proclamation Declaring May 2021 Foster Care Appreciation Month in Larimer County

Submitted by: Heather O'Hayre, Jan James, Thad Paul, Angela Mead and Julie Rudley, Larimer County Human Services

DESCRIPTION: Traditionally, the Board of County Commissioners recognizes the month of May as Foster Care Appreciation Month in Larimer County.

2. Civilian Front Desk Specialist in Sheriff's Office

Submitted by: Bob Coleman and John Manago, Sheriff's Office

DESCRIPTION: In the past two years, prior to the COVID-19 outbreak, the Larimer County Sheriff's Office was able to process applications for Concealed Handgun Permits (CHP) on a fairly consistent schedule while maintaining and meeting Colorado state statute, which mandates that anyone who submits a CHP application, passes the background check and pays the required fee should receive their permit within 90 days of initial application. However, due to the COVID-19 outbreak, complying with health department restrictions and mandatory shutdowns for the past 12 months or so has created a substantial backlog in processing applications during this time.

In addition, based on the current social and political climate, the Sheriff's Office has experienced an unprecedented increase in CHP applications. The average 90-day wait, in the most conservative estimate, has doubled and in some cases surpassed that. The Sheriff's Office has attempted to initiate several short-term strategies to address this issue. One strategy was to hire a civilian 20-hour temporary employee dedicated to processing CHP applications only. The office continues to receive approximately 100-150 additional requests for new applications on a weekly basis.

3. Behavioral Health Services Proposed Funding Priorities and Targeted Projects for the 2021 Impact Fund Grant Program

Submitted by: Ryan Barstow, Behavioral Health Services

DESCRIPTION: Behavioral Health Services (BHS) is requesting BCC approval of the proposed Funding Priorities and Targeted Projects for the 2021 Impact Fund Grant Program developed and approved by the Behavioral Health Policy Council, Technical Advisory Committee, and Consumer Advisory Committee. By identifying these priorities and projects, BHS hopes to drive 2021 grant work towards the areas identified as most important and/or impactful by the experts on the BHS advisory committees to improve the behavioral health landscape in Larimer County.

4. Funding Request for 1.0 FTE Treatment Services Team Lead for the AIIM Program

Submitted by: Emily Humphrey, Tim Hand, Mike Ruttenberg, Misty Perry, Julie Rohloff; Criminal Justice Services

DESCRIPTION: In 2019 the Alternatives to Incarceration for Individuals with Mental Health (AIIM) Program expanded their service locations to the newly completed Loveland Court House building, bringing needed services for citizens in southern Larimer County. We started the Loveland program using existing resources and moving services for 5 existing clients who resided in Loveland. In 2020 we were approved for an additional AIIM case management position to dedicate to the Loveland office, which we paid for with our existing budget. This new case management position served two functions for the clients in Loveland, court compliance and basic needs wrap around services.

Utilizing existing resources, we were able to get AIIM's Loveland program up and running, providing referral and assessment, case management, medication management, and life skills education. In collaboration with our partners at SummitStone and Probation, we have provided services in therapy and probation oversight as well as planning for the future as the population started to grow. The Loveland AIIM Program has grown from the initial 5 clients to 19 active clients with an active referral list of individuals waiting for services. Assertive Community Treatment (ACT) and Forensic Assertive Community Treatment (FACT) standards provide for a 1:10 case manager to client ratio, and Integrated Dual Disorder Treatment (IDDT) provides for 1:15-20. AIIM is designed for an average of 1:17, with the Loveland case manager being at 1:19. IDDT, ACT and FACT are evidence-based practices that closely mirror AIIM program clientele, approaches and philosophies.

We have now reached the point where additional staffing is needed in order to continue to provide the needed services for AIIM's Loveland population.

5. 2020 Traffic Safety Report Update

Submitted by: Mark Peterson, Engineering

DESCRIPTION: Larimer County collects crash data for the unincorporated mainline road system and analyzes the data each year to produce an annual traffic safety report.

6. COVID-19 Updates and Decisions

Submitted by: Linda Hoffmann, County Manager

County Manager Update

Update to the Board of County Commissioners regarding administrative matters and other items that do not require in-depth discussion or are for informational purposes only.

Commissioner Activity Reports

The Board of County Commissioners represent the County on various committees and task forces and serve as liaisons to the County's boards and commissions. Commissioners report the activities they have been involved in over the past week.

Legal Matters

None requested

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at bgimeson@larimer.org, or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.