



Date: Tuesday, July 18, 2023
Time: 9:00 AM
Location: Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

ADMINISTRATIVE MATTERS AGENDA

Pledge of Allegiance

Public Comment

All who wish to comment must follow the Rules and Procedures for Public Comment as established by the Board of County Commissioners: <https://www.larimer.org/public-comment-rules>

PLEASE NOTE: We are taking public comments via email and phone, in addition to in-person comments. If commenting via email, please send your comment to bcc-admin@larimer.org. **You must register by 4:30pm the Monday before the meeting to participate by phone.** If you wish to be called, please email bcc-admin@larimer.org or call (970) 498-7010 and provide your name, topic for comment and phone number. You will be called at that number when it is your turn.

Approval of Minutes

1. Draft minutes for the week of July 10, 2023

Upcoming Schedule Review

1. Schedule review for the week of July 24, 2023

Consent Agenda

The Consent Agenda consists of items of no perceived controversy and routine administrative actions, such as Abatements, Agreements, Deeds, Final Plats, Liquor Licenses, Resolutions and other matters previously reviewed by the Board of County Commissioners. Staff recommends approval of the Consent Agenda. A Commissioner may request that an item be “pulled” off the agenda and considered separately. Items pulled from the agenda will be considered after the Board takes action on the remainder of the Consent Agenda.

[Please click here for Consent Agenda and related documents](#)

Comments from Commissioners' Guests

Discussion Items

Discussion Items enable the Board of County Commissioners to receive information, conduct deliberations and take necessary actions as directing staff or making official decisions. If a hearing to receive testimony from the public is planned for any discussion item, the agenda will list the item as a hearing.

1. **Department of Health and Environment Awarded 2023 Model Practice from The National Association of City and County Health Officials**

Submitted by: Tom Gonzales

DESCRIPTION: A thriving public health workforce, which serves to protect and promote health, is essential to the health and well-being of any community. The Department of Health and Environment has been given a prestigious Model Practice Award by the National Association of City and County Health Officials for their successful development and implementation of innovative strategies to strengthen the local public health workforce through intentional practices to improve work-life balance, promote a sense of belonging within the organization, address training gaps, and ultimately, decrease staff burnout and turnover.

2. Recognition of 40th Government Finance Officers Certificate of Achievement

Submitted by: Carol Block, Finance Director and Lorrie Lopez, Controller

DESCRIPTION: Larimer County was awarded a "Certificate of Achievement for Excellence in Financial Reporting" for last year's Annual Comprehensive Financial Report (ACFR). The County is required by State statute to produce an annual report and have it audited by an independent CPA firm. Larimer goes beyond this minimum requirement by also submitting its report to the Government Finance Officers Association (GFOA) certificate program. Financial reports meeting GFOA's rigorous requirements receive the certificate of achievement. The certificate program acknowledges reports that "evidence the spirit of transparency and full disclosure. This marks the 40th consecutive year that Larimer County has applied for and received the award.

3. Review of Auditor's results and acceptance of 2022 Annual Comprehensive Financial Report (ACFR)

Submitted by: Carol Block, Finance Director, and Lorrie Lopez, Controller

DESCRIPTION: The County's 2022 Annual Comprehensive Financial Report (ACFR) was prepared by County staff under the direction of Lorrie Lopez, Controller, and Alex LeBlanc, Accounting Manager. As required by State statutes, the report was audited by a firm of independent public accountants. The public accounting firm, RubinBrown, issued an unmodified ("clean") audit opinion.

Matt Marino and Max Haberkorn, representing RubinBrown, will attend the meeting to review the audit results with the Board and address any questions. The Auditor Communication Letter and the audit of federal programs, known as the "Single Audit" are also attached for the Board's information. The Board acts as the County's audit review committee.

4. Report on Behavioral Health Services Provided by the Alliance for Suicide Prevention of Larimer County as part of the Immediate Needs Grant Program

Submitted by: Josh Fudge, Budget

DESCRIPTION: The Alliance for Suicide Prevention utilized a Larimer County Immediate Needs Grant, funded by the American Rescue Plan Act of 2021, to provide behavioral health services in our community. This presentation will provide an overview of what was accomplished with these funds.

5. Intergovernmental Agreement Designating Larimer County Housing Authority to Housing Catalyst

Submitted by: Alea Rodriguez (HEH Admin)

DESCRIPTION: Intergovernmental Agreement Appointment of Larimer County Housing Authority and Assignment of Larimer County Housing Authority Powers and Duties to Housing Catalyst

6. Grant Agreement Regarding American Rescue Plan Collaborative Projects Grant Sub Award for the Kechter Affordable Townhomes Purchase by Elevation Community Land Trust

Submitted by: Alea Rodriguez (HEH Admin)

DESCRIPTION: A grant agreement regarding the intended contribution of \$1,500,000 of American Rescue Plan Act funds to contribute to the purchase of the Ketcher Affordable Homes Development by Elevation Community Land Trust.

County Manager Update

Update to the Board of County Commissioners regarding administrative matters and other items that do not require in-depth discussion or are for informational purposes only.

Commissioner Activity Reports

The Board of County Commissioners represent the County on various committees and task forces and serve as liaisons to the County's boards and commissions. Commissioners report the activities they have been involved in over the past week.

Legal Matters

None requested

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at bcc-admin@larimer.org, or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.