

Date: Tuesday, March 24, 2026

Time: 7:00 PM

Location: McKee Building 5260 Arena Circle, Loveland, CO 80538

Jr. Livestock Sale Committee Agenda

Opening

1. Introduction
2. Approval of agenda
3. Approval of last meetings' minutes
4. 4-H Extension report
5. Financial report

Old Business

1. a. Formation of Sub-Committees
 - i. Remained the same as last year for current committee members except for Shelby Gould is now the Buyer's Lunch lead and Josh White is the Sale Logistics lead
- b. Mandatory Sale Paperwork
 - i. W-9s completed electronically
 - ii. Record book checks in July
 - iii. Purple forms collected during weight in and sent to Shannon
- c. Mandatory Meeting PowerPoint
 - i. Claire is leading the PowerPoint editing and is collaborating with other committee members before first mandatory meeting

Committee Reports

1. Administration
 - a. Memorial and Senior Page
2. Buyer Lunch
 - a. Charging exhibitors families for lunch if did not purchase animal from sale last year.
3. Buyer Outreach
 - a.
 1. Top 20 Buyer Gifts for Overall Grand Buyers
 2. Livestock Buyer Plaques (are we still doing this?)
4. Packers/Post Sale
5. Sale Logistics
 - a.
 1. Auctioneer Bid
 2. Contact Gee about set up for sale: tables, stage, ring, curtains, auctioneer block, PA system, headsets
6. Social Media
7. Sponsors
 - a. Sponsorship Commitments confirmation
8. Volunteers

- a. Status of reminder magnets
- 9. Species Representatives

New Business

- 1. Upcoming Fair Logistics:
 - i. Stall setup
 - ii. Animal check-ins

Adjourn

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