

Date: Tuesday, March 17, 2026

Time: 9:00 AM

Location: Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins, CO 80521

Consent Agenda

Agreements

1. Document Title: Amendment #2 to Amended Agreement for Jail Services (Fort Collins/Larimer County)
Submitted by: Kiersten Anderson
Description: This Amendment allows and describes the terms covering the holding of municipal sentenced and pre-sentenced offenders from the City of Fort Collins by the Larimer County Sheriff's Office Jail.
Term: 01/01/2026-12/31/2026
Named Parties: Board of County Commissioners of Larimer County and the City of Fort Collins, Colorado
Total Dollar Amount: minimum of \$264,814.80 paid from Fort Collins to Larimer County
2. Document Title: Professional Services Agreement (P26-01, PID/GID Gravel Road Maintenance)
Submitted by: Michelle Jenkins
Description: Request approval of an agreement for as-needed miscellaneous non-paved road maintenance and construction services for various General and Public Improvement Districts within Larimer County.
Term: 3/17/2026-3/16/2027
Named Parties: Board of County Commissioners of Larimer County AND Doyle Earthworks LLC
Total Dollar Amount: unknown (based upon need throughout the term)
3. Document Title: Development Agreement for Hough Planned Land Division, File No. 21-LAND4129
Submitted by: Shalana Lysaght
Description: Request approval of the Development Agreement for Hough Planned Land Division, File No. 21-LAND4129. The Development is a subdivision of one 1.05-acre parcel into 2 lots of 0.469 acres and 0.580 acres. The property currently contains a single-family home and an outbuilding on the proposed southern parcel and the northern parcel is proposed to be used for residential purposes. The properties are located in the Fort Collins Growth Management Area (GMA) and the properties are to be served with both public water and public sewer by Fort Collins Utilities.
Term: All improvements required to be constructed or installed for development of the property, and all other matters agreed to be performed shall be installed, constructed or performed by the developer on or before January 15, 2027.
Named Parties: Board of County Commissioners of Larimer County, Colorado and Nancy R. Hough
Total Dollar Amount: \$18,601.25

Appointments

1. Document Title: Rescind Appointment from the Planning Commission
Submitted by: Sarah Martin, Administrative Specialist II
Named Parties: Zachary Sullivan
Description: Recommendation to rescind one appointment for Zachary Sullivan from the Planning Commission, effective immediately.

2. Document Title: Recommended Full-Term Appointment to the Poudre River Library Board of Trustees
Submitted by: Sarah Martin, Administrative Specialist II
Named Parties: Jennifer Birach
Description: Appoint Jennifer Birach to a full-term appointment to the Poudre River Library Board of Trustees beginning April 1, 2026 and ending March 31, 2030.

Deeds

1. Document Title: Deed of Conservation Easement - Rocky Ridge
Submitted by: Justin Core, Engineering
Description: The conveyance of this conservation easement from the City of Fort Collins to Larimer County is a requirement of the Intergovernmental Agreement Concerning the Rocky Ridge Conservation Project (dated September 24, 2024). In addition to meeting the intergovernmental agreement requirement, the conservation easement will protect the 484-acre property's significant public benefits and conservation values in perpetuity.
Term: Perpetual
Named Parties: City of Fort Collins (Grantor); Board of County Commissioners of Larimer County, Colorado (Grantee)

Letters of Support

1. Document Title: Letter of Support – Hickenlooper/Bennet Congressionally Directed Spending for US Highway 34 Turn Lane
Submitted by: Jenn Almstead, Department of Natural Resources
Subject Matter: US Highway 34/Canyon Edge Open Space Safety & Access Improvement Project
Description: Larimer County Department of Natural Resources is applying for FY27 Hickenlooper/Bennet Congressional District Spending to support the US Highway 34/Canyon Edge Open Space Safety & Access Improvement Project, which will construct a dedicated westbound turn lane, an eastbound acceleration lane, and associated safety features that separate turning vehicles from through traffic.

Liquor Licenses

1. Document Title: Liquor License Renewal Senor Rafael at the Mexican Inn LLC
Submitted by: Deirdre O'Neill, Recording Ops Coordinator
Establishment Name: Senor Rafael at the Mexican Inn
Location: Loveland
Named Parties: Crystal Gasca
License Type: Hotel & Restaurant
Request: Approval and Issuance
2. Document Title: Liquor License Renewal Villa Tatra Inc
Submitted by: Deirdre O'Neill, Recording Ops Coordinator
Establishment Name: Villa Tatra
Location: Lyons
Named Parties: Macie Kusnierz
License Type: Hotel & Restaurant
Request: Approval and Issuance
3. Document Title: Liquor License Renewal Horsetooth Tavern LLC
Submitted by: Deirdre O'Neill, Recording Ops Coordinator
Establishment Name: Horsetooth Tavern
Location: Fort Collins
Named Parties: Dawn Isaacs
License Type: Hotel & Restaurant w/optional premise
Request: Approval and Issuance

4. Document Title: Liquor License Renewal Trading Post LTD
Submitted by: Deirdre O'Neill, Recording Ops Coordinator
Establishment Name: Jailhouse Liquors
Location: Red Feather Lakes
Named Parties: Georgia Robedeau
License Type: Retail Liquor Store
Request: Approval and Issuance
5. Document Title: Liquor License Special Event Permit 6% Estes Park Quota
Submitted by: Deirdre O'Neill, Recording Ops Coordinator
Establishment Name: Taste of Estes Park
Location: Estes Park
Named Parties: Vickie Wright
License Type: Special Event Liquor Permit 6%
Request: Approval and Issuance

Miscellaneous

1. Document Title: Stipulation for Kitchel Lake Partners LLC as to 2025 Tax Year
Submitted by: Jessica Ryan, Senior Legal Assistant Jessica Ryan, County Attorney's Office
Description: Larimer County v. Kitchel Lake Partners LLC Docket No. 2025BAA812
2. Document Title: Stipulation for JJB Holding Company as to 2025 Tax Year
Submitted by: Jessica Ryan, Senior Legal Assistant Jessica Ryan, County Attorney's Office
Description: Larimer County v. JJB Holding Company Docket No. 2025BAA724
3. Document Title: Zalli Ajet
Submitted by: Jessica Ryan, Senior Legal Assistant Jessica Ryan, County Attorney's Office
Description: Larimer County v. Zalli Ajet Docket No. 2025BAA1359
4. Document Title: Stipulation for John Hatfield as to 2025 Taxes
Submitted by: Jessica Ryan, Senior Legal Assistant Jessica Ryan, County Attorney's Office
Description: Larimer County v. John Hatfield Docket No. 2025BAA861

Policies

1. Human Resources Recruitment, Applications, and Hiring Policy
Document Title: Human Resources Policy: Recruitment, Applications, and Hiring
Submitted by: Christine Kuehnast, HR Employee Relations Manager
Subject Matter: HR Policy update
Description: HR Policy update of Recruitment, Applications, and Hiring

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least 7 business days' notice. Please [email us](#) or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.