

Date: Wednesday, March 25th, 2026

Time: 6:30 PM

Location: McKee Building, Timnath/LaPorte Rooms 5260 Arena Circle, Loveland, CO 80538

Fair Board Minutes

Present: Stephanie Morrison (Chairman), Vera Brown (Secretary). Board Members: Melinda Deal, Kristine Miller, RJ Saffell, Brittany Saffell, Logan Lenz, Ulf Borg, Jay Crouse.

Other Present: Commissioner Kristin Stephens, Fair Competition Coordinator- Laura Boldt, General Manager of the Venue- Louise Romero, 2026 Larimer County Queen- Addy Gregory, LCSO Event Security Coordinator- Rafael Sanchez, Extension Service/4H- Rachel Wildman, Cindy Buckardt.

Absent Members: Becca Walter, Christy Bushong, Tiffany Bending, Michelle Wilcox.

Call to Order

Chairman Stephanie Morrison called the meeting to order at 6:41pm.

Introductions

Chairman Stephanie Morrison asked all present to introduce themselves.

Approval of Agenda

1. Review and approval of March 25, 2026, meeting agenda. Stephanie Morrison asked the board members if they had reviewed the agenda and if any additional or deletions were needed. Logan Lenz made a motion to approve the agenda as it stands. RJ Saffell seconded the motion. Agenda was approved on majority vote by the Fair Board Members 8-0. Motion passed.

Approval of Minutes

1. Review and approval of February 25, 2026, meeting minutes. The minutes from the February 25, 2026, meeting were distributed to all attendees via email prior to the meeting. It is noted that copies of the minutes for the meeting were available for review if needed. Stephanie Morrison asked if everyone had the opportunity to review the minutes and whether there were any additions or deletions to be made. After allowing time for final review, no changes were requested. Chairman Stephanie Morrison asked for a motion to approve the minutes. Kristine Miller made the motion to approve February 25th minutes. RJ Saffell seconded the motion. The minutes were approved on a majority vote by the Fair Board Members 8-0. Motion passed.

Commissioner Report

Commissioner Kristen Stephens reports there has been a lot of work in The Ranch Phase 2 Master Plan with great progress on the great lawn and amphitheater. Commissioner Stephens advised fire restrictions have been instituted for the unincorporated parts of the county, under 9,000 ft, that bans any open fires from now until May 5th. Kristen also reports the possibility of cities instituting water restrictions this summer due to a hot and dry spring and anticipation of a hot and dry summer. Commissioner Stephens advises that whether there will be a ban that bans all kinds of fires later is yet to be seen, but right now the moisture doesn't look good, soil moisture is bad and humidity is low. She hopes this will not affect the Fair or fireworks in any kind of way but that remains to be seen now. Commissioner Stephens reports they are also seeking board members for a lot of our other boards of commission and there are open applications online. Of note, a person cannot be on two boards without an exception from the County Commissioners.

Chairman's Report

Chairman Morrison provided name tags for RJ and Brittany Saffell. Logan Lenz advised he needs a new name tag. Stephanie advised that all new Fair Board Members will receive a belt buckle or a bracelet. Stephanie shared the new design for the belt buckle and the bracelet to Fair Board members on the Team Reach App. Existing Fair Board members can purchase a new belt buckle and/or bracelet if desired. Chairman Stephanie Morrison advises that she and Vice Chairman Becca Walter have been working on some Fair Board procedures that will need to be reviewed and approved by Conor.

Fair Board Partner/Liaison Reports

1. 2026 Larimer County Fair & PCRA Rodeo Queen, Addy Gregory reports she attended the National Western Stock Show Volunteer Appreciation Dinner on February 25th, Miss Rodeo Colorado Sponsor Fundraiser on February 27th, 4H Fest on March 7th and the booth was a big hit with the Lucky Ducks. Addy reported she was invited to be a clinician for the Boulder County Queens Clinic; she could not be there in person but did send in a video on horsemanship basics and arena etiquette. Addy reports her upcoming events are the CSU Rodeo on April 3rd-5th, PVREA Meeting at Embassy Suites on April 11th, Bob Kearns Gymkhana on April 25th, and Glam Gymkhana on April 26th. Addy advises her updated hours total 265, miles total of 3,003, and 47 social media posts. Addy reports the 75th Anniversary Queens Program buckle is done, approved, and ready to be ordered. The Queen's Committee has been working on sponsor visits, planning the pageant, BBQ, and clinic. Addy provided an update on her horse, she had some vet work done and it will be too soon to use her for the rodeo, but she has another horse lined up, Blaze the horse she rode at the Miss Rodeo Colorado Horsemanship Jackpot.
2. Extension Service/4-H Specialist, Rachel Wildman reports the 4-H Fest was on March 7th and it went well. Rachel thanks everyone who was able to attend. Rachel advises 3 kids have gone to the Citizenship Focus Conference in Washington DC, the kids have landed safely and are enjoying the conference so far. Rachel advises that two other 4-H members are attending and presenting at Ignite, a National Conference. Rachel reports that the workshops for scrapbooking, livestock- all

species, food and nutrition, leather craft, and a couple others have started. Rachel advised the 2025 Extension/4-H Impact Report has been completed and it can be found on the website..

3. Rodeo Board- No updates.

4. The Ranch, General Manager of the Venue Louise Romero, reports they have started meeting with Perkins and Will to work on the expo design, which will be somewhere near Gate 1 since the Expo and McKee Building will share loading dock space. Louise reports they have met with all our stakeholders regarding the amphitheater; Perkins will work on rough sketches that includes the additional information and feedback received. All pathways have now been laid for the event lawn, so the next step is layering the dirt and soil. Louise provided a map that shows the different zones and the nodes for the event lawn. The Carnival will be outside of the Event Lawn this year since the grass will not be ready to support the rides. The Carnival will take up half of the 21 acres so Louise is roughly working out how we can fill the remaining space on a limited budget. Globe of Death is returning and will have new experiences, there will be Escape Rooms, a putt putt triangle in the Kids' area along with the blocks, and agricultural aspects such as the dairy cow milking exhibit and the petting zoo. The 250/150 Zone will have a dedicated section with banners and additional activities. There will not be any outside restrooms or shade on the event lawn yet as this will happen in Stage 2, vertical infrastructure. Louise is working with the tent company to add more shade structures for the fair. There will be a drone tour coming up soon to prepare for the 250th/150th drone show, specifically determining the location of the launch zone, a flat space for 500 drones. Louise indicates the first light pole of 98 total is up. On one side there is an old-fashioned looking lantern light and the other side has a big wooden beam that will have banners hanging from them. Louise reports they have redesigned the website to remove the clipart look and once a tile is selected there will be actual images from the Fair. Louise presented the new Fair poster (will not be printed until April), which is a representation of the mountains that you will see from the Fairgrounds, Colorado sun, and the Ferris Wheel which is the main focus. Louise is looking to do a celebration for Colorado's 150th birthday with Colorado inspired cupcakes.

5. Fair Competitions Coordinator Laura Boldt thanks all of the people who attended the Fair Forum, it was a great opportunity to listen to fair exhibitors and if there are any concerns or questions about the competition side of the Fair, please direct those to Laura. Laura reports that every Fall we along with the Superintendents analyze how things went, how things need to change, and any comments and try to accommodate as much as possible. Laura reports there is a lot to manage, about 955 animals and 500 kids in the livestock portion. There are quite a few kids in the McKee building for general projects and Open class. Laura is still looking for more prize sponsors. 71 belt buckles were ordered and now they are working on the banners. If you have any potential sponsors, please reach out to Laura,

Fair Board Committee Reports

1. Ranch Hands Committee Chair Kristine Miller advised a meeting was held right before the Fair Board meeting. Ninja Nation will no longer be a part of the Fair due to liability. Kristine advises there will still be the blocks, putt putt golf which will be much better than the bounce houses. Ranch Hands will have 6 golf carts and if anyone would like to help in the mornings, there is always a need for golf cart assistance at the barns for participants and their families. Kristine reports there will be 2 Info Sheds again in the same locations as last year. Kristine is going to check with her brother who is a principal

at Thompson Valley to see if we can get some high school student volunteers who need volunteer hours. Kristine reports that Melinda Deal has been doing a great job with fundraising. Melinda reports she has several contracts closed and 4 to collect on and close. She reports RJ Saffell has been helping talk with companies as well.

2. Royalty Committee Chair Michelle Wilcox was not in attendance, Chairman Stephanie Morrison advised that they had to cancel their Monday evening meeting due to unplanned absences. Stephanie Morrison reports that they are working on the Queen's BBQ and preparing for sponsor visits. Addy has determined the theme of her BBQ, so the committee is trying to get that rolling and wrapped up before summer starts.
3. Pancake Breakfast Committee Chair Jay Crouse reports he is working on getting the Work Plan spreadsheet completed so it can be added to Google Drive. Louise Romero confirms that the Ranch and Abby from Marketing are working to make sure all locations with information about the Pancake Breakfast have the same times.
4. Parade Committee Chair Tiffany Bending could not attend tonight's meeting. Chairman Stephanie Morrison reports that Tiffany has been working on the parade and secured the permit. She has reached out to Conor about the police and security team. Stephanie advises there may be work on 4th Street going on which could potentially cause a problem with the parade route, but we will not know until closer to time of the parade. Stephanie advises that Tiffany is still looking for a band for the parade if anyone knows of any high school bands that are available; otherwise, she might have to circle back to middle schools.
5. Junior Livestock Sale Fair Board Liaison Becca Walter could not attend tonight's meeting, so Laura Boldt was asked to provide any updates. Laura reports the Junior Livestock Sale Committee held the general meeting on Tuesday and had 2 issues to vote on. They approved the auctioneer John Flack and voted to charge 4-H families \$20 for the meal. They will be accepting that payment at the mandatory meetings. Laura reports it was a great meeting and ran very well by Tanner.

Unfinished Business

Stephanie Morrison reminds everyone to review the Larimer County Fair website pages and email Laura Boldt with any changes or corrections. Stephanie advises that Becca has decided to postpone her fundraiser idea to next year as there may not be enough time to properly plan that event. Stephanie advises the Fair Board will focus on less time-consuming fundraisers. Chairman Morrison advised we cannot hold a vote on the subcommittee procedures tonight since Conor has not had an opportunity to review those yet. Logan Lenz asked who oversees updating the Larimer County Fair Board website as it still has last year's information regarding Committee Chairs. Stephanie Morrison advises that the updates were submitted to the Commissioner's office already. Chairman Morrison reports that we have the new Fair Board group photo and the head shot pictures of each Fair Board member. Photos will be emailed to the Fair Board. Stephanie is requesting each Fair Board member to write a short bio (2 to 3 sentences) about yourself for the website.

New/Other Business

Next Regular Fair Board meeting April 29, 2026 @ 6:30pm (McKee Building Timnath/LaPorte Rooms).

Items for Executive Committee

No items currently.

Adjournment

Logan Lenz made a motion to adjourn the meeting. Melinda Deal seconded the motion. The motion was approved on a majority vote of the Board Members 8-0. Motion passed. The meeting was adjourned at 7:23pm.

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least 7 business days' notice. Please email The Ranch at ranchadmin@co.larimer.co.us or call (970) 619-4000 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.