

**LARIMER COUNTY COMMUNITY CORRECTIONS
ADVISORY BOARD MINUTES**

April 21st, 2026 – 2260 W Trilby Road, Fort Collins, CO 80526

Goldfinch/Sparrow Conference Rooms



Members Present: Cedric Clark, Stephanie Tolen, Ashley Morriss, David Koons, Jessie Harney, Patti West, Commissioner John Kefalas, Kristine Miller, Tom Hulse, Cyndi Dodds, Jeff Swoboda, Staci Shaffer, Steve Pietrafeso, Sid Simonson, Ed Seegrist, Greg Otte, Lorenda Volker, Chief Judge Gregory Lammons, Judge Caroline Brinegar

Staff Present: Alexis Ongley, Misty Perry, Jason Helms, Jake Hupp, Alex Danielson, Erin Caldwell, Kristen Barner

Absent: Emily Humphrey, Gordon McLaughlin, Heather O’Hayre

Notes: Erin Caldwell

Meeting was called to order at 12:10 pm by Patti West.

- **Approval of 2025 Annual Report**
 - Erin Caldwell presented the 2025 Annual Report and feedback was requested. No suggestions were made and approval was granted by the Board.
- **Bylaw Revision**
 - Jason Helms, Alex Danielson, and Erin Caldwell presented proposed changes to the Board Bylaws. No major changes were suggested. Small edits were made to better reflect policy and processes.
 - The draft with the completed updates is attached.
- **Criteria Revision**
 - Alexis Ongley detailed the purpose of the Board Criteria as an agreement between the Board and the Program.
 - Alex Danielson reviewed the proposed changes to the Board Criteria and answered questions.
 - These will be reviewed each year. The final draft will be presented and voted upon at the next meeting.
 - Alex introduced Kristin Barner as the new LCCC evaluator.
 - The draft with the completed updates is attached.
- **Budget Updates**
 - Colorado Community Corrections as a system had their budget increased in a difficult budget year to increase our capacity/beds as a relief valve for prison overcrowding.
 - A 3.3% per diem increase was also approved by the Joint Budget Committee.
 - To fund this increase, larger programs are no longer receiving facility payments.
 - The other way it is being funded is reverting to charging clients a daily fee.
 - The Office of Community Corrections, Division of Criminal Justice, has started conversations with programs on this topic.
- **Testing Lab Update**
 - We are partnering with Colorado State University (CSU) on urinalysis testing.
 - This local partnership will decrease the testing turnaround time and increase efficiency.

- CSU is working on their certificates and accreditations to ensure streamlined service.
- Alexis has only heard back on one formal complaint submitted against our current testing lab, Cordant.
- Probation and some other agencies would still use the current lab (through the Day Reporting Center) in conjunction with the Sentry computer system.
- **Behavioral Health Administration (BHA) Updates**
 - Misty Perry reported on oncoming changes to BHA requirements.
 - Addition of Medical Director and client physicals within 72 hours of entry.
 - His role will be to oversee our policies and ensure we are adhering to BHA requirements.
 - The Colorado Division of Criminal Justice (DCJ) is working to align closer with BHA and work together for a more seamless partnership.
 - The Criminal Justice ASAM assessment tool will come out next Spring.
- **Conrad Ball 2026**
 - Proposed date of Friday, September 25, 2026 at The Fort Collins Club.
 - Once the date is finalized, the nominations will open. Erin will send out the nomination link to the Board.
- **Mentor Program Picnic 5/16**
 - The newly redesigned Client Mentor Program is operational.
 - Staff is working to develop a training program for Mentors to help in client crisis.
 - The Mentors and staff are hosting a picnic on 5/16 rom 12-3. Board presence and participation are welcomed and encouraged.
 - Flyer attached
- **DCJ Core Security Audit**
 - DCJ audit took place last week (Monday – Wednesday)
 - Patti noted that they didn't seem to find big issues but were digging deep to give feedback.
 - Steve Pietrafeso participated in medication counts and was surprised how much work goes into the process.
 - Steph Tolen observed a room inspection. She was floored by the detail in which staff searched. Staff were readily answering her questions and explaining the process to her.
 - Alexis adds that we are audited by many entities and this was focused on security processes. She thought it went very smoothly and is very proud of the work we are doing.
 - Jake Hupp appreciated the teamwork between staff in different sections. We were organized on the front end which made it easier during the audit.
 - Alexis also thanked the Board Members that joined during the audit for their presence and support.
 - The final report can take up to 90 days to receive. We will share the findings at that time.

Meeting Adjourned at 12:50 pm by Patti West.

**Our next meeting will be Tuesday, May 19, 2026
at 12:00pm at 2307 Midpoint Drive – Powderhorn Room**